**NCKU Computer and Network Center**

**PISA (P**ersonal **I**nformation **S**ervices **A**ccount**) Single Application Form**

 **Application Date:**

1. **Applicant’s Personal Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Phone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Inst/Dept: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_ Title/Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ARC ID No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Staff ID No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Please Select the Appropriate Procedure:**
* **First time Applicant**

Setup Account (*4-12 characters; the first character must be an English alphabet while the rest can be a combination of either alphabet, number, or underscore; please fill in three account names to prevent any possible similarity with other users, if unable to sign in using your first selection, try the other two consecutively*):

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Create Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*7-12 characters; the first character must be an English alphabet*)

* **Change Password**

Account Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Input new Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*7-12 characters; the first character must be an English alphabet*)

1. **Signature of Applicant:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Instruction**

1. Please read the “*PISA Account Document for* *NCKU Staff and Student*” for all related services provided by this account.
2. For new application and transaction, please bring your identification card; retired staff needs to show retirement card for identity confirmation.
3. When applying service, please follow the Internet convention and protocol, no account sharing is allowed, any violation will result in account being terminated.
4. It usually takes 1 working day to process the application; first time user please use <http://mail.ncku.edu.tw> to log in, remember to double check the strength of your password to protect from being hacked.
5. This form can be obtained from NCKU Computer and Network Center or downloaded from our website <http://cc.ncku.edu.tw>.
6. Please contact us if you have any problems, or come to Information Desk of Computer and Network Center, Phone: (06)2756727, (06)2757575 extension 61010.

*Received:* *Checked:* *Person in charge:*